

APPLICATION FOR BUSINESS ACCOUNT

Prior to opening a business account, you **must** complete this application in full, provide all documents and all proof of identification documents for all nominated registered persons.

Your application will be reviewed by our office and you will be contacted within 5 business days to organise a time to come to the office to complete the opening of your account or if we require further documentation. A fee of \$50 is charged above our standard price list on business account rental fees [*First year only*].

The completion and submission of this application and the required documents, does not form a contract between your business account and Guardian Vaults.

TABLE A –Business Classification (If you are defined as a business in Table A)	
<input type="checkbox"/> Australian Business Proprietary (PTY) Company/Limited (LTD). Please note Australian businesses who meet the criteria in this table may submit an application for a business account. Please select your business type:	
<input type="checkbox"/> Sole Trader <input type="checkbox"/> Business with 1 Director <input type="checkbox"/> Business with 2 or more Directors	

Guardian Vaults Holdings Pty Ltd, its officers, agents, representatives and employees do not hold an Australian Financial Services Licence (AFSL). If you require advice about a financial product, you should contact a licensed or authorised financial advisor.

TABLE B – Required Documents to Establish a Business Account (If you are defined as a business in Table A)	
<input type="checkbox"/> Completed Business Account Application Form (Page 1 & 2)	
<input type="checkbox"/> Letter of Authority authorising the opening of the account on behalf of the business signed by the sole trader or two Directors or executive officers. The letter should also detail who will be using the box and on behalf of the business. <i>[only required if all directors are not present at the time of account establishment.]</i>	
<input type="checkbox"/> Australian Securities & Investments Commission (ASIC) Registration Form or Extract.	
<input type="checkbox"/> Personal Identification including photo ID and Proof of address of all parties to the account, this includes all authorising Directors/ Executives and/or any other parties registered to the account. For acceptable personal identity documents, please see ‘Proof of Identification Documents’ requirements.	

We reserve the right to decline the opening of an account due to our internal processes without further explanation.

If you have a general question regarding a business account, please contact us by email at melbourne@guardianvaults.com.au for the Melbourne Offices or sydney@guardianvaults.com.au for the Sydney office.

BUSINESS CONTACT INFORMATION	
Company Name as registered with ASIC:	
Company registered address:	
Principal place of business address:	
ABN:	ACN:
Country of Establishment:	

TRUSTEES

Name of Sole Trader or Directors

1.	2.
3.	4.

Please Complete Page 2

APPLICATION FOR BUSINESS ACCOUNT

SELECT YOUR LOCATION: MELBOURNE | 100 William 55 Collins SYDNEY | 151 Castlereagh

SELECT YOUR ACCOUNT TYPE: CORPORATE TRUSTEE *Accounts can have a maximum of 4 Nominated Registered Persons*
 JOINT ACCOUNT *Can only be between 2 Nominated Registered Persons.*

Please tick this box if you would like this application to be used to establish a Guardian Gold purchasing account.

LEASE or REFERENCE _____ SAFE DEPOSIT BOX/ SAFE SIZE _____

NOMINATED REGISTERED PERSON (1)
 Bold fields are required

Surname:	Given Name:
Middle Name(s):	Date of Birth: / /
Residential Address**:	
State:	Suburb:
Post Code:	Country:
Mobile PH:	Home PH:
Email:	
Postal Address:	
State:	Country:
Post Code:	Suburb:
	Country:

**Cannot be a PO BOX

PREFERRED CONTACT METHOD SIGNATURE (1) _____ DATE _____
 EMAIL SMS/PHONE POST

NOMINATED REGISTERED PERSON (2)
 Bold fields are required

Surname:	Given Name:
Middle Name(s):	Date of Birth: / /
Residential Address**:	
State:	Suburb:
Post Code:	Country:
Mobile PH:	Home PH:
Email:	
Postal Address:	
State:	Country:
Post Code:	Suburb:
	Country:

**Cannot be a PO BOX

PREFERRED CONTACT METHOD SIGNATURE (2) _____ DATE _____
 EMAIL SMS/PHONE POST

AUTHORISED TO COMMUNICATE (No Access)

Surname:	Given Name:
Date of Birth: / /	Email:
Mobile PH:	Relationship to the business:

AUTHORISED TO COMMUNICATE (No Access)

Surname:	Given Name:
Date of Birth: / /	Email:
Mobile PH:	Relationship to the business:

OFFICE USE ONLY: received _____ Date _____

PROOF OF IDENTIFICATION DOCUMENTS

You will be required to provide a minimum of 2 types of documentation when opening and maintaining an account with Guardian Vaults Melbourne or Guardian Vaults Sydney.

TABLE A – Proof of Identification documents. 1 Document required.	Important Notes
<ul style="list-style-type: none"> <input type="checkbox"/> Current Australian Passport <input type="checkbox"/> Current International Passport <input type="checkbox"/> Current Australian Drivers Licence Australian Drivers licence may be used as proof of your identification, provided this is not also being used as your proof of address. <input type="checkbox"/> Current International Drivers Licence <input type="checkbox"/> National Identity Card <input type="checkbox"/> Proof of Age Card 	<p>Proof of your identity documents must be valid, not expired and contain a colour photograph.</p> <p>ID must be presented in person. If not provided in person, you may provide a colour photocopy of the front and back of the I.D, certified in the last 3 months, returned to our office by email or Registered Australia Post. <i>*Please notify our office of the tracking number if you return documents via registered post.</i></p> <p>Passports that are 6 months from expiry will also not be accepted.</p> <p>We will not accept a passport that shows V.I.P.P. (visa in previous passport), without seeing the original visa. You will need to present your existing current passport, plus the passport that contains the valid visa.</p>

TABLE B – Proof of Your Residential Address 1 Document required	Important Notes
<p>Statement</p> <ul style="list-style-type: none"> <input type="checkbox"/> Bank, Credit Card, Mortgage etc. <p>Utility Household Bill</p> <ul style="list-style-type: none"> <input type="checkbox"/> Gas, Electricity, Water, Telephone, Internet. <p>Local Authority</p> <ul style="list-style-type: none"> <input type="checkbox"/> Rates Notice issued by local council. <p>Government</p> <ul style="list-style-type: none"> <input type="checkbox"/> Financial Benefits Statement issued by the Commonwealth/State or Territory to you. <input type="checkbox"/> Australian Tax Office (ATO) notice issued to you. 	<p>Must Show full name and residential address</p> <p>Statements must be dated within the last 6 months</p> <p>Bills must be dated within the last 6 months</p> <p>Local authority notices must be dated within the last 6 months</p> <p>Government or Tax notices must be dated within the last 6 months.</p> <p><i>Please Note: Any other type of documentation will only be accepted at the discretion of the site manager at the time of registration.</i></p>

OVERSEAS IDENTIFICATION DOCUMENTATION:

- 2 proof of identification documents (Table A)
- 1 proof of address document from (Table B). **It must correspond with an address on one of the identity documents.**

Documents should be in English or translated into English. Any translation should be legalised by the Embassy of the foreign national or Notary Public/Lawyer in the country of residence of the foreign national. All legalised documents and translations when presented should be no more than 6 months old.

We reserve the right to decline to open an account due to our internal processes without further explanation.