

APPLICATION FOR BUSINESS ACCOUNT

Prior to establishing a Business Account, you **must** provide the below documentation. In addition, you are also required to provide proof of identification documents (page 3) for all persons registered on the account. Proof of identification documents not physically presented to the office will only be accepted as certified colour copies of the front and back.

TABLE A – Company Classification	
<input type="checkbox"/> Australian Business Proprietary (PTY) Company/ Limited (LTD) . <i>*Please note Australian companies who meet the criteria in this application and who indicate if they are a sole trader or have 2 or more directors may open an account.</i>	
<input type="checkbox"/> Sole Trader	<input type="checkbox"/> 2 or More Directors

Guardian Vaults Holdings Pty Ltd, its officers, agents, representatives and employees do not hold an Australian Financial Services Licence (AFSL). If you require advice about a financial product, you should contact a licensed or authorised financial advisor.

TABLE B – Required Documents If You Are A Company as Defined in Table A	
<input type="checkbox"/> Completed Business Account Application Form	
<input type="checkbox"/> Letter of Authority authorising the opening of the account on behalf of The Company, signed by director/s or executive officers. The letter must also detail who will be accessing the box on behalf of the Company.	
<input type="checkbox"/> Australian Securities & Investments Commission (ASIC) Registration Form or Extract	
<input type="checkbox"/> Personal Identification including photo ID and Proof of address of all parties to the account. This includes all authorising Directors and/or any other parties to the account. For acceptable personal identity documents, please see page 3.	
<input type="checkbox"/> Name, Date of Birth and Residential Address of beneficial owners. <i>A beneficial owner is an individual who owns a shareholding greater than 25%.</i>	

In most occasions Guardian Vaults will open an account immediately. However we reserve the right to decline the opening of an account due to our internal processes without further explanation.

There is a fee of \$50 charged above our standard price list on all SMSF Safe Deposit account rental fees.

If you have a general question regarding an application for a business account please contact us by email compliance@guardianvaults.com.au

BUSINESS CONTACT INFORMATION	
Company Name as Registered with ASIC:	
Registered Address:	
Principal Business Address:	
ABN:	ACN:
Country of Establishment:	
Nature of Business:	

DIRECTORS

Name of Directors or Sole Trader

1.	2.
3.	4.

APPLICATION FOR BUSINESS ACCOUNT

LOCATION	MELBOURNE <input type="checkbox"/> 100 William <input type="checkbox"/> 55 Collins	SYDNEY <input type="checkbox"/> 151 Castlereagh
<input type="checkbox"/> COMPANY <input type="checkbox"/> CORPORATE TRUSTEE <input type="checkbox"/> JOINT	<i>Accounts can have a maximum of 4 Registered Persons</i>	

All Bold fields must be completed

LEASE/REFERENCE _____ SDB/SIZE _____

REGISTERED PERSON (1)			
Surname:		Given Name:	
Middle Name:		Date of Birth: / /	
Residential Address**:			
		Suburb:	
State:	Post Code:	Country:	
Mobile PH:		Home PH:	
Email:			
Postal Address:			
State:	Post Code:	Suburb:	Country:

**Cannot be a PO BOX

PREFERRED CONTACT METHOD

EMAIL SMS/PHONE POST SIGNATURE (1) _____ DATE _____

REGISTERED PERSON (2)			
Surname:		Given Name:	
Middle Name:		Date of Birth: / /	
Residential Address**:			
		Suburb:	
State:	Post Code:	Country:	
Mobile PH:		Home PH:	
Email:			
Postal Address:			
State:	Post Code:	Suburb:	Country:

**Cannot be a PO BOX

PREFERRED CONTACT METHOD

EMAIL SMS/PHONE POST SIGNATURE (2) _____ DATE _____

BENEFICIAL OWNERS		
<i>A beneficial owner is an individual who owns a shareholding greater than 25%.</i>		
FULL NAME	DOB	RESIDENTIAL ADDRESS

OFFICE USE ONLY: Consultant Signature _____ Date _____

Authorising Signature _____ Date _____

PROOF OF IDENTIFICATION DOCUMENT

For any Account Type you will be required to provide a minimum of 2 documents when opening an account with Guardian Vaults Melbourne Pty Ltd or Guardian Vaults Sydney Pty Ltd.

Present 1 document from Table A and 1 document from Table B when opening an account with Guardian Vaults.

Proof of identification documents (Table A) not physically presented to the office will only be accepted as certified colour copies of the front and back.

Guardian Vaults will not accept identity documents that have expired. Passports that are 6 months from expiry will also not be accepted.

TABLE A – Proof of Your Identity	Important Notes
<ul style="list-style-type: none"> <input type="checkbox"/> Current Australian Passport <input type="checkbox"/> Current International Passport <input type="checkbox"/> Current Australian Drivers Licence <input type="checkbox"/> Current International Drivers Licence <input type="checkbox"/> National Identity Card <input type="checkbox"/> Proof of Age Card 	<p>Proof of your identity documents must be valid and contain a colour photograph.</p> <p>Australian Drivers licence may be used as proof of your address provided this is not also being used as proof of your identity.</p> <p>We will not accept a passport that shows V.I.P.P. (visa in previous passport), without seeing the original visa. You will need to present your existing current passport, plus the passport that contains the valid visa.</p>

TABLE B – Proof of Your Address <i>*Clearly showing full name and residential address</i>	Important Notes
<p>Statement</p> <ul style="list-style-type: none"> <input type="checkbox"/> Bank, Credit Card, Mortgage etc. <p>Utility Household Bill</p> <ul style="list-style-type: none"> <input type="checkbox"/> Gas, Electricity, Water, Telephone, Internet. <p>Local Authority</p> <ul style="list-style-type: none"> <input type="checkbox"/> Rates Notice issued by local council. <p>Government</p> <ul style="list-style-type: none"> <input type="checkbox"/> Financial Benefits Statement issued by the Commonwealth/State or Territory issued to you. <input type="checkbox"/> Australian Tax Office (ATO) notice issued to you. 	<p>Statements should be less than 6 months old.</p> <p>Bills should be less than 6 months old.</p> <p>Local authority notices should be less than 6 months old.</p> <p>Government or Tax notices should be less than 6 months old.</p> <p><i>Please Note: Any other type of documentation will only be accepted at the discretion of the site manager at the time of registration.</i></p>

Overseas Documentation

In relation to **overseas documentation** we require:

- 2 identity documents from Table A
- 1 proof of address document from Table B. **It must correspond with an address on one of the identity documents.**

Documents should be in English or translated into English. Any translation should be legalised by the Embassy of the foreign national or Notary Public/Lawyer in the country of residence of the foreign national. All legalised documents and translations when presented should be no more than 6 months old.

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